# Social Media Manager And Graphic Designer

### **Description**

We are seeking a talented and creative Social Media Manager and Graphic Designer to join our dynamic team. This dual-role position requires a unique blend of skills to manage our social media presence and create compelling visual content. The ideal candidate will have a strong background in social media strategy, content creation, graphic design, and an understanding of brand development.

### Responsibilities

- 1. Strategy Development
- 2. Content Creation and Scheduling
- 3. Community Engagement
- 4. Analytics and Reporting

### **Graphic Design:**

- 1. Visual Content Creation
- 2. Multimedia Production
- 3. Collaboration
- 4. Brand Consistency

#### Qualifications

### **Experience:**

- Proven experience as a Social Media Manager and/or Graphic Designer.
- Strong portfolio showcasing design skills and successful social media campaigns.

#### Skills:

- Proficient in graphic design software such as Adobe Creative Suite (Photoshop, Illustrator, InDesign).
- Familiarity with video editing software (Adobe Premiere Pro, After Effects) is a plus.
- Excellent understanding of social media platforms and their analytics tools.
- · Strong written and verbal communication skills.
- Ability to manage multiple projects and meet deadlines.
- · Creative thinking and problem-solving skills.

#### Hiring organization

Lalitpur Chamber Of Commerce & Industry

### **Employment Type**

Full-time

#### Job Location

Opposite to Bhimsen Temple, Mangalbazar, Lalitpur, Nepal

## **Working Hours**

10:00 AM - 5:00 PM

### **Date posted**

May 20, 2024